

Friends of Animal Care and Control

12/19/2006 7pm

Montgomery County Government Building

I. Call to Order 7:06pm

II. Roll Call

Board Members: Jason Shelton, Kim Shelton, Dianne Yardley, Rachael Herman, Karen Phillips.

**Dianne Yardley has been appointed as the FACC Vice President by the FACC board. Congratulations Dianne!*

Members: Vicki Miller, Mike Coalson, Emily Kowalchuk, Jim Yardley, Patti Gundrum

III. Approval of the previous meeting's minutes JS, KS

IV. Officer's Reports

- a. Treasurer's Report – Cindy will send to list to be added with minutes

V. Committee Chair's Reports

a. Volunteer Program

- i. Dog Walking Program ****Website Pictures in January**** Kim and Jason will be on vacation 2 weeks in Jan and will need someone to take pictures for the website. Rachael will coordinate this.
- ii. Extended Hours
 - Donation Jar. A woman stopped in at the shelter and volunteered to make bracelets to sell at the shelter. Rachael will look into getting a donation jar for the shelter.
- iii. Software – The ACOs are currently photocopying all of their paperwork for us to enter into the software and to learn the program and to show the ACOs and volunteers what needs to be completed.
 - Tracking Progress – beginning in 2007 FACC will track all of the volunteer activities with the shelter software. Those volunteering at the shelter, make sure to sign in and out.

Friends of Animal Care and Control

- Volunteer Accounts and IDs – Let Jason or Rachael know if you do not have a shelter software account and ID Tag, or if you do not know your current password.
- b. Spay/Neuter Program
- i. Committee Chair – FACC currently needs someone to chair this program. They would act as the point of contact to the participating vets, and follow-up calls and letters (using the shelter software). Let a board member know if you are interested in this position.
- c. Monthly Newsletter
- i. 2007 Calendar of Events (Second Page of Agenda) – Let Emily or Rachael know if you have events that should be added to this before it is printed in January.
- d. Fundraising/Outreach
- i. Bowling
 - Committee – Rachael will look into getting the details of this event. Contact her if you are interested in assisting. Vicki Miller expressed interest in getting businesses involved.
 - Date – currently set for Saturday 3/31/07 1-3pm
 - Advertising/Prizes: Brainstorming – Snack Shack prizes, Drink, popcorn...soliciting businesses...
 - ii. New Shelter – Information attached to these minutes. Jim and Dianne were able to research a little about Capital Improvements and how to apply for these projects. Jim will provide additional information in January. Fundraising ideas were mentioned, to include naming kennels after people who donate a set amount of money; or naming the building after a benefactor. Dianne mentioned that a BOS indicated that people are always requesting money but do not put money towards the project. Since FACC is willing to raise funds, this may work to our benefit for getting a new shelter.
 - Committee – FACC will need a person to be the main point of contact for this.

Friends of Animal Care and Control

- Building Plans – Steve Phillips provided sketch CAD drawings of a new shelter. Emily Kowalchuk will revise these plans to include additional features FACC would like included.
- In the next coming months. Jason suggested that FACC should tour various shelters to come up with a list of things that we would like included in the shelter plans.

VI. Upcoming Events

VII. Announcements

The county has hired a new cleaning person – Jennifer Tillson

VIII. Adjournment 8:08pm

Next Meeting: TBD

Friends of Animal Care and Control

FACC 2007 Calendar of Events

DECEMBER 2006

- Dec 14 (2nd Thursday) FACC County Advisory Meeting
- Dec 19 (Following Tuesday) 7pm FACC Mtg Multi-purpose room

JANUARY

- ****TRACKING EVERYTHING WITH SOFTWARE****
- January 11 FACC County Advisory Meeting
- FACC Mtg

FEBRUARY

- Feb Spay Days with VAPAWS
 - S/N Coordinator
- Feb 8 FACC County Advisory Meeting
- FACC Mtg

MARCH

- Mar 8 FACC County Advisory Meeting
- FACC Mtg
- March Bowling for Beagles Fundraiser
 - BOWLING Fundraising Coordinator
- March 30 & 31st Fri/Sat Adoption Event with extended hours
 - Fundraising Coordinator

APRIL

- April 8th -14th ACO Appreciation Week
- Apr 12 FACC County Advisory Meeting
- FACC Mtg

MAY

- May 10 FACC County Advisory Meeting
- FACC Mtg
- May Day for Mutts/Spring Cleaning/OPEN HOUSE

JUNE

- June 9 (Saturday) Family-oriented Volunteer-Roundup and/or Adoption Event
- June 14 FACC County Advisory Meeting
- FACC Mtg

JULY

- July 12 FACC County Advisory Meeting
- FACC Mtg

AUGUST

- August 3rd and 4th Steppin' Out Friday and Saturday 10 am to 10 pm downtown Blacksburg
- Aug 9 FACC County Advisory Meeting
- FACC Mtg

SEPTEMBER

- 4th Annual Swing for the Shelter--Jason
- September 8 (Saturday) Student-oriented Volunteer-Roundup & Adoption Event
- Sep 13 FACC County Advisory Meeting
- FACC Mtg

OCTOBER

Friends of Animal Care and Control

- Oct 11 FACC County Advisory Meeting
- FACC Mtg

NOVEMBER

- Nov 8 FACC County Advisory Meeting
- FACC Mtg

DECEMBER 2007

- Dec 8 (Sat) Picture your Pet with Santa
- Dec 13 FACC County Advisory Meeting
- FACC Mtg

In addition to the state mandated comprehensive plan requirement, the technical review committee also looks at nine other key features:

- 1) public health or safety;
- 2) urgent need;
- 3) positive or negative impact on the operating budget;
- 4) fulfilling a legal requirement;
- 5) environmental impact;
- 6) project's readiness;
- 7) impact on economic development and increased private capital investment;
- 8) percentage of the population served;
- 9) availability of financing, including outside revenue sources;
- 10) life expectancy of the project;
- 11) departmental priority.

A total of 87 points are possible, although most projects, thus far, have scored between 30 and 60 points. The committee ranks the projects based on their scores, information garnered from presentations and additional information packets provided by the individual departments, and any information available concerning the urgency and readiness of the project to proceed. Projects which rank between 1 and 31 are included on the list of "fundable projects;" those scoring above 16 are considered the most critical and are more likely to receive specific funding during the course of the five year CIP cycle.

The Budgeting Process and Debt Management

When the county develops a proposed financing plan for the CIP, they consider three primary factors:

- 1) whether the plan complies with the thresholds set forth in the county's financial policies;
- 2) whether they can accommodate the top sixteen (16) projects, identified as urgent, within the five year CIP time frame; and
- 3) the impact of prior authorized commitments (for example, school roof projects).

Project ranked below 16 and/or were determined to be outside of the county's current Financing Plan were designated as "future projects." While they were added to the list of potential capital improvements, they received no specific funding during the five year funding cycle, although funding may be granted at a future date. Montgomery County uses a variety of methods to pay for capital improvements, including:

- the issuance of new bonds,
- the earmarking of existing bond proceeds (1999 C Bonds),
- transferring of monies from the General Fund, and
- use of surplus funds from prior years.

Source: <http://www.montva.com/departments/plan/cip/cop.php>