

Montgomery County Friends of Animal Care and Control, Inc.

5/15/2007 7pm

Montgomery County Government Building

I. Call to Order 7:00pm

II. Roll Call

Jason Shelton – Pres
Rachael Herman - Sect
Kim Shelton - Board
Karen Phillips - Board

Michael Coalson
Tracy Crosier
Natasha Lowe

III. Approval of the previous meeting's minutes

IV. Officer's Reports

- a. Treasurer's Report – Cindy will send this out to the listserv.
- b. Advisory Committee – Pulaski Shelter Tour (5/16/07 at 3pm). If anyone is interested in attending, let Jason know.
- c. Elections will take place at the June FACC meeting. Rachael will send out a request to the listserv if anyone is interested in running.
- d. Membership Dues for 2007/2008 will need to be renewed starting on 7/1/2007. Renewal forms will be sent out with the summer newsletter and available on our website.

V. Committee Chair's Reports

- a. Open Hours
 - i. Release Waivers – Attached to these minutes. If you have not already done so, please sign this and bring it to the shelter to give to one of the board members. Jason motioned that FACC should look into purchasing liability insurance for our volunteer programs to be on the safe side.
 - ii. Software – Jason is currently working with Ray Hemlick (ACO) to become familiar with the animal shelter software. This will take a few more weeks. Once the ACOs are trained, we will begin training the volunteers. The computer connection at the shelter is very slow. Mike Coalson volunteered to look into the computer situation when he is at the shelter.
 - iii. Training Materials: Kim and Jason will start working on some personalized training materials that will be MC specific. Dianne Yardley has compiled a dog walking checklist for training purposes. This is available at the shelter. It was also mentioned that packets on Parvo should be available and given to people who adopt from the shelter (puppies in particular). One of the recent batches of puppies that were adopted out from the shelter had parvo or distemper.
 - iv. Needs/Purchasing: FACC will be purchasing a grooming sink and water heater for the shelter. This will be paid for from the MC allocated monies, and supplemented with FACC funds.

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- v. Adoption Fees – we are currently checking with the MC advisory board to see if we can raise adoption fees.
 - vi. Iams Dog Packs – we have tons of these available at the shelter and have been distributing them with all adoptions.
- b. Dog Walking Program
- i. Needs/Purchasing: we will need to purchase more leashes. Kim suggested building another fence at the shelter so there would be more room to let dogs play, as well as to show dogs to potential adopters. It was also suggested that oscillating fans be purchased.
- c. Spay/Neuter Program
- i. Committee Chair Report - N/A
 - ii. Angels of Assisi – Jason is trying to get a hold of Kelly with Assisi to work up a plan.
 - iii. Needs/Purchasing – N/A
- d. Transports
- i. Committee Chair Report – The Dodson that went into rescue was brought back to the shelter because of aggression. This will be evaluated by the ACOs to determine what should be done.
 - ii. Needs/Purchasing: metal and plastic crates need to be purchased.
- e. Monthly Newsletter
- i. Success Stories for end of year (June) Newsletter
 - ii. Articles to be written...please let Rachael know if you are interested in writing articles!
- f. Fundraising/Outreach/Education
- i. **Final Tally for Bowling Fundraiser: \$1,629.** Cindy will use this amount to establish a “New Shelter Fund” bank account.
 - ii. New Shelter – Fundraising & Tours
 - iii. June/July Appreciation Picnic

VI. Announcements/Upcoming Events

- a. Angie Gunther has volunteered to putt volunteering ads in the Community section of the New River Current. Her draft ads were read at the meeting.
- b. Angie also wanted to note that the Retired Senior Volunteer Program (RSVP) would be a good resource for fundraising, helping at the shelter, addressing newsletters....

VII. Adjournment 8:23pm

Next Meeting: June 19, 2007